

1.Start - Basic information

1.1. Project information

Name on project Linards_test_application

Project number NPJR-2023/10020

1.2. Project access

Project read access

Project editor access

2.Institutions - Registration of Institutions

2.1.Coordinating institution

2.1.1. Registration of coordinatong institution

2.1.2. Legal representative

Name:

E-mail:

Phone number:

Type of staff:

2.1.3. Contact person

Name:

E-mail:

Address:

Phone number:

2.2.Partner institutions Partner institutions

3.General info - General information

3.1. Nordplus Preparatory visit

3.1. Preparatory visit No

3.2. What shall you apply for?

Choose type of support:

MOBILITY project

3.3. Project theme

Choose a theme Basic skills/key competences

3.4. Summary

Give a short summary of the project (250 words max)

3.5. Other information

Web page

Project period 06/2023 -

3.6. Earlier/other Nordplus project

Previous Nordplus projects

4. Project description - Project description

4.1. Relevance Relevance

This is where you present the specific aims of the project. What do you want to achieve with the project? The aims may be described on different levels, e.g. participant level, and organization level.

Which of the specific goal(s) of the Nordplus programme does your project target? Describe how the planned actions within the project address the chosen Nordplus programme goal(s).

Who is your target group and why is the project suited for this group?

Also, present the background and motivation for the project? The project can relate to e.g. specific needs or challenges of participants, be motivated by previous initiatives or specific priorities and focus areas of the organizations.

Explain how each partner in the project benefits and gains from the cooperation and will achieve positive changes in terms of development. All collaboration projects should be based on a reciprocal attitude and understanding.

Present how the project is anchored with management. Do you have support in means of extra time and resources by the headmasters/managements? Are your institutions' managements supportive of the project – how?

Explain what you can gain by cooperating with other Nordic/Baltic countries that you cannot gain on a national level. What is this added value? Why have you chosen each other?

What type of activity shall you apply for?

Type of activity: Class Exchange
 Teacher Exchange

4.1.1. Project aim

Shortly and as clearly as possible describe the aim of the intended project. Explain in which ways the project corresponds with:

- the overall objectives of Nordplus.
- Nordplus Junior's target groups and type of activities.

Which school years/age group/type of school programme does the project involve?

4.1.2. Development needs and Contribution

Identify development needs of all participating organisations. Clarify how all the participants (organisations and individuals) will benefit from the project, and how the results of the project will contribute to a positive development in the participating organisations. In what ways will each partner contribute in reaching the objectives of the project?

In what way does the management of each institution support the project?

Explain and clarify the value of cooperating internationally. What do you gain in this international collaboration?

4.2. Project objectives and content

This is where you present the objects for the project. All projects should aim to strive for the fulfilment of curricula for the pupils; and/or development of teachers' professionalism. Because of this, it is important to state which objectives in curricula, exams or competence development you are targeting in your project.

Set specific objectives and describe them from a short- and long-term perspective. You do not have to cover several objectives, sometimes it is better to focus on one area to develop, and then limit the scope to this one area instead of trying to cover too much. If the objectives are measurable, it simplifies your future evaluation.

Also, present a structured activity plan for the full project period, which clearly demonstrates what is to be done, when it will be done, who is responsible and what the outcomes will be. It could be in the form of a time plan structured in different stages/ milestones or work packages. Also specify in what way these activities contribute to reaching the goals of the project?

A detailed program for the stay(s) must be presented. Please note that all planned activities must be completed within two years, which is the maximum project period for all projects. Remember to include the preparatory and follow up stages, e.g. preparations of the participants prior to the stay.

The budget consists of unit cost categories and will be assessed in relation to the planned activities and scope of the project. If it is realistic, it will be kept. If it is not, cuts will be made.

Applications for development projects need to attach a separate budget template. The link to the separate budget template is found in section 6.2 Attachment.

Be concrete when you present your plan for evaluation of the project and its results. Choose a couple of aspects/results/processes to evaluate and the means you will use.

The evaluation could e.g. include questionnaires, interviews, testing, thematic debates etc., and focus on outcomes for adult learners/teachers, the functionality of a product, the cooperation between project organisations and the partnership composition etc. Through built-in monitoring you can more easily detect if you are off track from the project plan and adjust activities and tasks during the process and hereby achieve the most optimal results. For this purpose a risk analysis can be a fruitful tool.

4.2.1. Objectives

What are the objectives of the project and what do you hope to achieve? These can be long-term and/or short-term objectives.

Define the expected outcomes of the project and impacts on the participating institutions and individuals, in relation to the objectives you have set for the project.

4.2.2. Activity plan

Activity plan

Present a clear activity plan in a chronological order, containing the activities you will undertake over the entire project period. What will you do, when and where? Describe the planned activities in detail (e.g. workshops, discussions, seminars, study visits, other elements or methods of learning, etc.).

Explain as clearly as possible how the planned activities realize and mirror the aims and objectives of the project.

4.2.3. Evaluation

Describe the evaluation process; continuous evaluation and final evaluation. What you are going to evaluate and measure (how, when, and by whom)? How will you ensure that you are following the initial aim and objectives for the project?

4.3. Organisation and implementation Organisation and implementation

This is where you present how the collaboration between the participating organisations is organized to ensure effective communication and balance of workload. Who does what? Specify the responsibilities of each organisation in the project, and describe how the organisations will be communicating and coordinating with each other, e.g. via virtual and physical meetings etc.

Also, present how your project is anchored in each partner organisation. By anchorage one can generally mean different things. It could refer to how the project is anchored with management (see 4.1.2.), how you implement and exploit the results (see 4.4.1.) or how you integrate project activities in daily work and in curricula. What we refer to as anchoring in this paragraph, is the last example – how you plan to implement the project in daily work, as well as in regulatory documents (if possible). How will the activities be visible in daily teaching and training for the participants? How do you plan to integrate teachers and pupils not participating directly in the project? E.g. even if only a smaller group of pupils take part in the mobilities, the project should involve a larger group – other classes/groups of students, teacher teams or the whole school/organisation.

The development and activities need to be in accordance with curricula. All projects should aim to fulfill curricula – thus promote pupils' possibilities to reach the national objectives stated in each country's curricula, or to promote teachers' and other pedagogical staffs' professionalism.

4.3.1. Cooperation and responsibilities

Present how you are going to share the responsibilities and workload amongst all participating institutions. What are the roles of the participating institutions? (Who does what, how, where and when?)

What measures do you plan to ensure effective communication and cooperation between the participating institutions continuously during the project?

4.3.2. Anchorage

Explain how you plan to anchor the project within the participating institutions. For instance, how will you integrate project activities in daily work, and how will fellow colleagues and non-participating pupils benefit from the project activities?

In which ways are the planned activities concretely connected to curricula? Describe the specific links to curricula.

4.4. Dissemination of results Dissemination of results

This is where you present the expected results and outcomes of your project. The results can be given on different levels. Describe how you can use and utilize the results and experiences from the project in your organisations after it has ended. How will the project ensure that the results will be sustainable and come to the benefit of others?

Also, present your plan for the dissemination of results and experiences of the project both during the project period and after project end.

Describe the target groups for your dissemination and the means you will use to reach them, e.g. presentations at meetings, seminars and conferences, articles in newspapers or professional magazines, open house events, distribution of folders and publications etc. The dissemination plan should include dissemination to external actors outside the partnership, e.g. other organisations in your field of work, teacher organisations and bodies for adult learning at regional, national or Nordic/Baltic level.

How will you spread the project's outcome, and which systems and methods do you have to use new knowledge and experiences in your organisation? Think about how you can implement changes in the actual teaching, subject contents and methods together with your colleagues.

4.4.1. Results

Describe the expected results of the project. The results can be given on participant level, and on organisation level. Who will be affected and how – in concrete terms, how do e.g. the pupils, the teachers and the management benefit from the project? For development projects describe in particular if products are developed (teaching materials, methods etc.). Outline the content and purpose of the individual product, specifying how it is to be used by whom and for whom (target group).

How do you plan to implement and exploit the results among the participating institutions on a long-term basis?

4.4.2. Internal dissemination of results

Which results will you focus on disseminating and for which reasons?

In what way do you intend to disseminate results to the participants in the project (how, where, when and by whom)?

4.4.3. External dissemination of results

Which results will you focus on disseminating; for which reasons and to whom (individuals, groups and institutions)?

In which ways do you intend to disseminate the results to other relevant target groups outside the project?

5.Mobility - Mobility activities in Nordplus Junior

5.1.Class exchange

5.1. Registration of mobility - Class Exchange

Class exchange

Who	From country	To country	Number of travellers	Duration each traveler	Total grant
Accompanying teacher (class exchange)	Faroe islands (FO)	Latvia (LV)	1	0m, 1w, 0d	1160
Accompanying teacher (class exchange)	Latvia (LV)	Faroe islands (FO)	1	0m, 1w, 0d	1160
Pupils (class exchange)	Faroe islands (FO)	Latvia (LV)	10	0m, 1w, 0d	6600
Pupils (class exchange)	Latvia (LV)	Faroe islands (FO)	10	0m, 1w, 0d	6600
Total			22	0m, 22w, 0d	15520

Ev. comments to the mobility

5.2.Teacher exchange

5.3. Registration of mobility - Teacher exchange

Teacher exchange

Who	From country	To country	Number of travellers	Duration each traveler	Total grant
Other pedagogical/ academic staff	Faroe islands (FO)	Latvia (LV)	10	0m, 1w, 0d	11600
Other pedagogical/ academic staff	Sweden (SE)	Estonia (EE)	2	0m, 1w, 2d	2060
Total			12	0m, 12w, 4d	13660

Ev. comments to the mobility

6. Budget - Budget

If you apply for **only** mobility activities (class-exchange and/or teacher exchange) the support of project management is **1000 EUR** for the coordinating institution and **500 EUR** for each partner institution(s). Register the total sum for project management support in the budget below. e.g, 1 coordinator and 2 partners 1000+ 500+ 500 = 2000 €.

Note that support given in addition to the travel support calculated by the application system.

This grant is only allocated to mobility projects with budgets exceeding **15 000 EUR** (project management excluded). You must **apply for** this grant with this application in order to receive it. It cannot be added afterwards.

If you **also** apply for development project support use the sums calculated in the Nordplus Junior grant templet. **Note** that in a combined application you cannot receive project management support for *both* project categories.

EUR - Euro	Nordplus contribution
Mobility	
Class exchange	15 520
Teacher exchange	13 660
SUM - Mobility	29 180
Project support	
Project management	1 500
SUM - Project support	1 500
SUM - Total	30 680

Comments to the budget

6.2. Attachment

6.3. Bank information

Bank name:

Bank account holder:

Address bank account holder:

IBAN:

BIC-code/SWIFT-address:

VAT-number OR Organisation number

Your reference: