

Template for Transnational Cooperation Activities**Type of event:**

Transnational training, support and contact seminars of potential programme participants

For which sector(s): School Education Vocational Education and Training Higher Education Adult Education Youth**Key action(s) targeted:** KA1 KA2 KA3**Budgetary year:** 2016**Hosting country:** PL**Coordinating National Agency** (use full name and abbreviation from E+Link e.g. PL01):
Polish National Agency (PL01) - Foundation for the Development of the Education System**Partner National Agency(s)** (if applicable, use full name and abbreviation): not applicable**Title of event:****YSE - Youth and School Exchanging**

Event organiser			
name:	address:	phone number:	email address:
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Starting date of the event: 19/10/2016**Ending date of the event:** 23/10/2016**Event venue (city, country):** Konstancin-Jeziorna near Warsaw, Poland**Working language:** English**Number of places in total:** 35**Profile of participants:** staff of organizations active in the youth field and teachers of lower and upper Secondary schools interested in preparing projects containing youth exchanges in the field of Youth and projects containing short-term exchanges of groups of pupils in the field of School Education Erasmus+ programme.

Themes and goals of the event:

Event is focused on short term exchanges in the field of Youth and School Education sectors. In the projects we observe not enough conscious use of a tool such as exchanges of young people. Often learning potential of exchanges is not fully used by projects coordinators, so there is a necessity of reflection concerning quality of mobility of young people.

We also observe not enough engagement of young people in the projects at every level – planning, realization, evaluation. So there is also a necessity to work on methods of youth engagement. Planning exchanges as a part of a wider process, which is a whole project, also causes difficulties.

Mentioned above issues are common for Youth and School Education sectors, so cross sectoral event concerning this subject matter is fully justified.

Participants will have opportunity to exchange experience between formal and non-formal education.

There will be also information concerning long-term mobilities of pupils, as applicants in School Education sector do not use this opportunity.

Last year we organized seminar dedicated quality of youth exchanges in the projects. It was very high evaluated by its participants.

Main goal of the event is to improve quality of working and evaluation methods used in youth and school education projects.

Specific goals are:

- better understanding of the quality criteria of youth and short-term school exchanges,
- exchange of good practices,
- supporting partner-finding and networking among organizations and schools.

Expected results:

Participants will broaden their knowledge and skills concerning planning, realisation, evaluation and validation of youth exchanges and methods of work to support youth engagement.

Programme of event:

Programme will be delivered at later stage accordingly to the profiles of participants.

Schedule of the event:

19.10.2016	20.10.2016	21.10.2016	22.10.2016	23.10.2016
<ul style="list-style-type: none"> • Afternoon arrivals of participants • Getting to know each other 	<ul style="list-style-type: none"> • Workshops 	<ul style="list-style-type: none"> • Workshops 	<ul style="list-style-type: none"> • Workshops 	<ul style="list-style-type: none"> • Morning departures of participants

Event's webpage (if applicable): not applicable

Travel information: You can reach Warsaw at: Central Railway Station - Warszawa Centralna (city center), Chopin Airport, Warsaw (close to city center), Modlin Airport (40 km from city center).

Distance between Warsaw and Konstancin Jeziorna is 25 km and can be reached by public transport.

Event fee (amount in EUR, if applicable): no event fee

Event fee (what covers the fee): not applicable

Travel costs (who covers the travel costs): sending National Agency covers the travel costs

Number of participants per country: max 4 participants per country

Deadline to which NAs inform organizer about number of participants, they will send:

06/06/2016

Deadline to which organizer confirms number of places reserved: 09/06/2016

Deadline for sending details of participants to hosting NA: 24/07/2016

Types of participant's data sending to the organizer:

- name and sure name, name of institution, contact phone number, contact email, profile of institution,
- motivation to take part in event,
- expectations towards knowledge and skills participant would like to gain during event,
- experience from Lifelong Learning Programme and/or Erasmus+ Programme (not obligatory),
- ideas for the project.

Registration for participants (if applicable): not applicable

Is National Agencies staff welcome? yes

If yes, what is role and rules of participation of NA staff in event (eg. limit of number of persons in general, from one country, financial rules, deadline for registration etc.): we invite representatives of National Agencies. Their role will be to support participants by providing information concerning Erasmus+ rules.

We can host up to three representatives due to capacity of training centre. NA representatives will cover travel costs and hotel fee by themselves (to be paid in cash at the hotel). Hotel fee covers accommodation and meals and is about 800 PLN (about 200 euro) for hole stay.

Additional information (if applicable): we offer only shared rooms for participants.